

## CATERING PITCH BOOKING FORM - 21<sup>th</sup> JULY 2019

TRADE NAME (if any).....DATE: .....

CONTACT NAME (if different from above).....

ADDRESS.....

.....

POST CODE: ..... TELEPHONE: .....

MOBILE: ..... E MAIL: .....

*Please complete all fields using block capitals throughout*

**BOOKING** (Check eligibility in notes & complete as requested below)


Products: .....

Location: Catering Village ..... Show Fields: ..... (Coffee and Ice Cream only)

Pitches required: Standard size 4x3M .....(Max 4 )

TOTAL COST OF BOOKING £.....

**'I have read the Regulations and Declaration for this event & agree to be bound by them'**

Please tick box 

**Payment - Cheque** payable to 'Sherborne Classic & Supercars Ltd'

**On-line\*** payments to – Sort code 60-24-37 Account no. 19659296

*\*Use contact name & initial for 'Reference' - if different confirm here .....*

**Post Booking form to** Show Secretary, Bowling Green Cottage, Downclose Lane, North Perrott, Somerset, TA18 7SQ **Or E Mail to** classicandsupercars@gmail.com

### NOTES

TYPE	INFORMATION	PRICE	NOTES
Catering Pitch	4x3M (13x10ft appx)	£200	Max 4 pitches

### CATERING PITCHES

All catering enquiries direct to [classicandsupercars@gmail.com](mailto:classicandsupercars@gmail.com)

**Availability:** Pitches are available in the catering village for food and drink providers and on the showfields for ice cream and coffee vehicles. Pitch availability by product must always be agreed with the organiser prior to booking.

**Power:** There is no power supply available for individual pitches but quiet generators are permitted.

**Water:** There is provision of a drinking water supply within the village area.

**Waste:** Skips are provided at the edge of the village for all waste

**Parking:** One vehicle may be parked to the rear of each pitch, there is additional free trade parking at the far end of the showfield.

**Environment:** We operate a minimum plastic policy, eg plastic cups and straws are not permitted.

### **REGULATIONS – 21st July 2019**

#### **1. ORGANISATION**

Lancaster Insurance Classic and Supercars - Sherborne Castle, Dorset, DT9 5NR on 121st July 2019 is organised by 'Sherborne Classic & Supercars Ltd'. All entries and enquiries should be addressed to: The Show Secretary, Bowling Green Cottage, Downclose Lane, North Perrott, Somerset TA18 7SQ - Tel: 07769 114211  
E-mail: classicandsupercars@gmail.com.

#### **2 APPLICATIONS**

Applications close on 1st June 2019 and must be completed on our printed form or via the website and accompanied by the required fee. Early application is strongly recommended, a deposit of 50% of booking fee is required with balance on or before 1<sup>st</sup> June 2019. The Organiser reserves the right to refuse any applications without reason. Stands must only be occupied by the applicant and must not be sub-let or re-allocated to a third party. Sherborne Classic & Supercars Ltd and Sherborne Castle Estates are not responsible for any loss or damage to property whilst on site.

#### **3 ASSEMBLY, SET-UP AND BREAKDOWN**

There are two castles in Sherborne, this event is held at Sherborne New Castle. For Sat Nav users, the postcode is DT9 5NR.

**Stand/Stall** set-up is on Friday 13th July & Saturday 14th July -10.00am to 7.00pm and on Sunday 15<sup>th</sup> July -7.00am to 9.00am. PLEASE NOTE: All stand/stalls must be fully set-up by 09.00hrs on show day as we are open to the public from 9.30am.

All stands must remain static until 4.00pm on Sunday. Parking for trailers, lorries, vans and cars is located at the East end of main Showfield B  
Breakdown may commence at 4.00pm on Sunday 21st July and must be completed by 12.00 noon on Monday 22nd July

#### **4. SECURITY**

A security service will be provided for the nights of 19<sup>th</sup> to 21st July inclusive

#### **5. CAMPING**

There will be no camping facilities or specific areas provided on the show site but stand holders may camp on their pitches or on the exhibitor parking area.

#### **6. CANCELLATIONS**

The Organiser reserves the right to cancel or amend the event if, in the reasonable opinion of the Organiser, it is deemed necessary due to adverse weather conditions, or other reasons beyond the Organisers control.

If a trader cancels a pitch booking, the deposit paid, less a £30.00 administration charge will only be refunded if the cancellation is notified in writing before the 1<sup>st</sup> May 2019 -

#### **7. INSURANCE, CERTIFICATION & RISK ASSESSMENT**

Traders must have adequate Public Liability Insurance to safeguard themselves in the event of an accident and any subsequent insurance claim together with an appropriate risk assessment. Documentation for service license/certification ie Hygiene or other as required must be provided at time of booking.

The Organiser has arranged Public Liability Insurance to the sum of £20 million.

#### **8. FINAL INSTRUCTIONS AND PASSES**

Final instructions and passes will be posted to traders at least ten days prior to the event. Coloured hanging passes must be prominently displayed at the front of all vehicles for access to the site. Traders should follow on site signs to the correct area as indicated by their coloured hanging passes.

**DECLARATION** You are required by 'Sherborne Classic & Supercars Ltd' to read the following Declaration in full and duly acknowledge on the booking form –

*In consideration of the acceptance of the application and of my being permitted to take part in this show, I declare that any exhibits and/or products and/or vehicles brought on to the show site, whether forming part of a stand or not, will be in a safe condition. I further accept full responsibility for my own actions and those of any personnel appointed by me to assist on my stand, or who are exhibiting on my stand or passengers in my vehicle.*

**Additionally I agree to your use of the data I have provided and accept the terms of use as given below, this being in line with Government data protection legislation effective May 2018 -**

**Name of data Controller – 'Penny Underwood'**

**Purpose of collection – To enable our use of e mail, telephone and postal communication with you for relevant show related matters, materials and passes.**

**Recipients of data – Ourselves only**

**Third country recipients- UK use only**

**Retention period - For duration of future annual shows**

**Providers rights – We confirm your right to request erasure**